

Site Council Meeting Notes Monday, September 26, 2011

In Attendance:

Wendy Wilson, Administrator
Barbara Coffey, Technology Teacher
Linda Lehrbach, Classified Staff
Rebecca Durrin, Parent
Liz Kolberg, 2nd Grade Teacher
Laura Vierra, 3rd Grade Teacher
Connie Owens, 4th Grade Teacher

Next meeting will be October 31, at 2:30 PM Room 3

Site Council Goals

The goal of Site Council is to improve instruction, assist in planning staff development, to develop curriculum and to assist with governance of the school. The council is to meet the diverse needs of students as they carry out the goals and objectives.

Minutes of Meeting

2001-12 Goal Revision

Statewide writing assessment is not required by state of Oregon this year; therefore, the Site Council goals for John Wetten Elementary will need to be revised. It must be a "SMART goal" - measurable and data driven.

Mini-Lessons

Teachers agreed a collection of mini-lessons that followed the writing standards would be very helpful. Mini lessons are a strong focus and taught everyday as whole class and in personal conferences.

Ideas for gathering and organizing the collection were discussed. Each teacher could have a crate with files of prepared lessons. JWE has a good collection of curriculum Six Traits Writing, Step-Up to Writing, Lucy Calkins, and others. Wendy Wilson shared a website created by teachers in North Clackamas that is a good resource.

<http://www.nclack.k12.or.us/18231021012023337/site/default.asp?>

Grade level writing prompts could be used to measure progress. Teachers should have a baseline measure by end of September. The student progress could be measured three times per year using the common rubric and the three requested student samples. Teachers have agreed or will agree on common writing prompts and rubrics for each grade level.

The PLC Wednesday time could be used to analyze test scores as a tool to guide instruction and set learning goals for students.

Wendy Wilson, JWE Principal, will share this information in staff professional development meetings.

Meeting adjourned at 3:30