



Gladstone High School
18800 Portland Avenue
Gladstone, OR 97027

503-655-2544

www.gladstone.k12.or.us

Principal: Mr. Stu Evans
Assistant Principal: Ms. Patti Alexander
Athletic Director: Mr. Jere Applebee

This planner belongs to:

Name

Address

Phone

Gladstone High School
18800 Portland Avenue,
Gladstone, Oregon 97027

Main Office	503-655-2544
Attendance Office	503-656-8404
Counseling Office	503-656-8404
Fax	503-655-0320

GHS Schedules and Events – www.gladstone.k12.or.us/ghs

GLADSTONE SCHOOL DISTRICT MISSION STATEMENT

In concert with the community,
Gladstone schools celebrate
learning and develop individuals
who create their future.

Superintendent: Bob Stewart

Gladstone School Board Members:

Denise Browning	Rod Cole	Susan Cronin	Denis Whittet
Kristin Winnie Eaton	Sharon Soliday	Bruce Wadsworth	

Gladstone High School is accredited by the Northwest Association of Colleges and Secondary Schools. It is recognized as a Standard School by the Oregon Department of Education. Gladstone High School is also a member of the Oregon Schools Activities Association (OSAA).

Gladstone School District does not discriminate on the basis of race, religion, color, national origin, disability, marital status, sex or age in providing education or access to benefits of education services, activities and programs in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended; and the Americans with Disabilities Act.

[Sign up Now to Receive Weather/Emergency](#)

[School Closure Information](#)

Navigate to www.FlashAlert.net and click on the "Subscribe" icon at the left side of the screen. You will be asked to enter, and confirm, your primary email address. Then you will be asked to "Add an Organization" by first selecting an area ("Portland/Vanc./Salem"), then a category ("Clackamas Co. Schools"), then an organization ("Gladstone"). Check the box for "Emergency Alerts" and click "Subscribe"! If you want to add other email/text message addresses you can do so at the bottom of the page. You are done!

Please take advantage of this service and stay informed about weather/emergency related school closures and information.

WELCOME TO GLADSTONE HIGH SCHOOL

Dear Students,

We encourage all students to make the most of their time at Gladstone High School. We offer all students the opportunity to broaden their knowledge, learn new skills, to interact with terrific people, to be involved, and to be connected to the GHS family.

We expect students to focus on learning not just earning credits. Our expectations are that every student who enters GHS will receive a quality education and will be prepared for post-secondary opportunities. High school is not easy! It does require effort, hard work, accountability, positive social skills, regular attendance and a willingness to learn new ideas. High school is also a time to explore new interests, to challenge yourself academically, and to try new activities. The best high school memories are created by taking part in the many GHS traditions and by having fun with your classmates.

Students need to be self-advocates by asking for help when they do not understand the lessons, standards and/or expectations. We encourage students to take advantage of the time before and after school to individually work with teachers. Extra help and enrichment may also be provided during academic support and Saturday School when scheduled.

Gladstone High School is firmly committed to providing students with a positive, safe and healthy environment. The culture of our school is important and the foundation for all we do is built on respect: for each other, our school and community and for education. We have zero tolerance for bullying, intimidation and harassment. Our expectations are that we are all kind to one another, we help each other and we accept the differences that make us all unique.

Planning for college starts now! The world is changing and the job market is competitive. Knowledge is priceless. We are dedicated to providing you with the skills you need to be prepared. It is up to you to make the most of your time at Gladstone High School.

Have a terrific year!

Mr. Stu Evans, Principal

Ms. Patti Alexander, Assistant Principal

GLADSTONE HIGH SCHOOL STAFF

Mr. Stu Evans, Principal

Ms. Patti Alexander, Assistant Principal

Mr. Jere Applebee, Athletic Director

Marri Ashley	PE/Health
Sonja Barker	Counselor
Jamie Breese	Counselor
Mark Browarski	Custodian
Alan Burnce.....	Language Arts
Steve Carrigg.....	Yearbook/Language Arts
Rebecca Chitkowski.....	Science
Jeremy Clark.....	Spanish
Jill Cone	Language Arts
Brad Crosby	Mathematics
Toni DePeel	YTP/Career Center
Christine Dickman.....	Family and Consumer Studies
Denise Durkee	Athletic Secretary
Jim Edson	Business/Science
Linda Fletcher	Special Services
Marlee Frazier	Educational Assistant
Cheryl Halleman.....	Media Assistant
Rich Holliman	Campus Monitor
Jackie Holstrom.....	Educational Assistant
Mike House	School Resource Officer
Jon Jedrykowski.....	Special Services
Melinda Johnson.....	Attendance Secretary
David Kays.....	Music
Joan Kintz	PE/Health
Kristi Klosterman.....	District Nurse
Brad Kuntz	Spanish
Amanda Lefebvre.....	Choir
Shirley Loeffler	Media Specialist
Betty McMullin.....	Speech Therapist
Jill Merolla	Science
Athena Meyer.....	Kitchen Staff
Mary Cay Misley.....	Registrar
Tobin Nelson.....	Language Arts
Susan Olds.....	Science/TOSA
Ellen Peck	Administrative Assistant
Debbie Poyser.....	Bookkeeper
Dave Prom.....	Business, Leadership, ASB
Lynnda Prom.....	Mathematics/Engineer Tech

Joy Rice	Educational Assistant
Chris Rich.....	Art
Karl Schmidtman.....	Social Science
Kristina Schuberg.....	Language Arts
Kathy Sherman	ESD Classroom
Melissa Sinn.....	Language Arts
Tammy Smith.....	Educational Assistant
Kate Sterry	Social Science, ELL
Susan Stobie.....	Educational Assistant
Dawn Thies	Social Science
Terri Thornburg.....	Special Services
Brenden Thwing.....	Business
Patti Vlaew	Head Cook
Jessica Voodre.....	Social Science
Casey Webster.....	Mathematics
Jon Wolf	Math/PE
Ted Yates.....	Mathematics
Dolores Youngsma.....	Custodian
Kevin Zerzan.....	Science/Engineer Tech

E-mail addresses are available at the GHS website: www.gladstone.k12.or.us/ghs



GLADIATOR POWER

Pride	<ul style="list-style-type: none">• Have confidence in who I am• Celebrate my accomplishments• Represent and support my school positively• Build others up not tear others down• Take care of myself and my surroundings• Value education
Ownership	<ul style="list-style-type: none">• Be responsible for my words and actions• Take care of myself, each other, and my community• Act with integrity• Do the right thing• Accept responsibility
Wisdom	<ul style="list-style-type: none">• Understand differences in cultures and opinions• Learn from my mistakes• Use my time to prepare for my future• Think before I act• Make learning a priority• Be curious and a critical thinker• Be informed
Effort	<ul style="list-style-type: none">• Do my best at all times• Resist the path of least resistance• Remove fear, excuses and peer pressure• Try and try again• Ask for help when needed• Strong work ethic
Respect	<ul style="list-style-type: none">• Earn it for myself• Give it to others• Honor the uniqueness that makes us all different• Take care of your environment• Others' privacy, belongings, space

WORKING TOGETHER FOR THE STUDENTS OF GLADSTONE HIGH SCHOOL

STUDENTS

Students will show responsibility by

- ▶ Following school rules and using the GHS Planner.
- ▶ Coming to school each day on time and ready to learn.
- ▶ Working hard to do their best in class and in school work.
- ▶ Helping to keep their school safe – be watchful.
- ▶ Asking for help when they need it.
- ▶ Showing respect for and cooperating with other students and adults.
- ▶ Reporting safety issues to administration.

PARENTS

Parents will help children learn to take responsibility by

- ▶ Having high expectations for their children as individuals.
- ▶ Ensuring their children attend school on time and ready to learn.
- ▶ Making sure homework is completed.
- ▶ Helping their children learn how to resolve conflicts in a positive way.
- ▶ Communicating and working with teachers and other school staff.
- ▶ Respecting school staff and the importance of education.
- ▶ Respecting the diversity of others.
- ▶ Supporting all school policies, rules, and standards.

SCHOOL STAFF/EDUCATORS

Educators will help parents and students by

- ▶ Believing that all students can learn.
- ▶ Providing fair and consistent treatment for all students.
- ▶ Having challenging academic and behavioral expectations for students.
- ▶ Providing a positive learning environment.
- ▶ Being available for students seeking help.
- ▶ Regularly communicating with parent/guardian.

COMMUNITY MEMBERS

Community Members will help parents, students and educators by

- ▶ Respecting, encouraging, and supporting education.
- ▶ Being active, contributing partners with the schools.
- ▶ Making the City of Gladstone a safe and exciting place for them to live and work.
- ▶ Supporting learning and the importance of being in school.
- ▶ Providing jobs and post high school opportunities.

WHERE TO GO / WHAT TO DO

If you...

- Were **Absent**, have a parent/guardian call the Attendance Office, 503-656-8404, or have your parent sign your GHS Planner.
- Are going to be **Absent**, complete and return a prearranged absence form to the Attendance Office **prior** to absence.
- Have or know someone who has an **Alcohol or Drug Problem**, see a counselor, a staff member, or an administrator.
- Want an **Appointment** with a counselor, go to the Counseling Office.
- Want to find out about **Career Information or Job Training**, go to the Career Center.
- Need to report a **Change of Address**, go to the Counseling Office.
- Need to **Check Out** from school for the day, you must sign out with the attendance secretary.
- Want to join or start a **Club**, see the assistant principal or club advisor.
- Have a **Conflict** with a teacher, see the teacher first, and then go to a counselor or administrator.
- Want to put a notice in the **Daily Announcements**, see the head secretary in the main office.
- Need information on **Graduation Requirements, Post-High School Planning, Scholarships and College Applications**, see your counselor.
- Want to obtain a **Guest Pass** for a dance, see the campus monitor.
- Have a **Health** concern, see a counselor.
- Want to find out about **Lockers**, see the campus monitor.
- Want to inquire about **Lost Library Books**, go to the Media Center.
- Want to put a **Poster or Flyer** on campus, see an administrator.
- Are **Sick**, secure a pass from the teacher and report to the attendance secretary.
- Want to participate in a **Sport**, see the athletic director or the coach of the sport.
- Lose your **Student Body Card**, see the bookkeeper.
- Are interested in running for a **Student Body Office**, visit with the Leadership Advisor.
- Need or know someone who needs help with **Supplies** for school, see your counselor.
- Need to use a **Telephone**, go to the counseling center.
- Need to report a **Theft**, complete a theft report with the campus monitor.
- Want to request a **Transcript**, go to the Counseling Office.
- Need to **Withdraw** from school, your parent must call or meet with your counselor.

~~In case of a FIRE OR EARTHQUAKE DRILL follow the teacher's instructions. ~~

SUCCESS AT GHS TAKES...

- ▶ Stay in school! A diploma is your future.
- ▶ Value/respect your purpose in school. Learning is a lifelong skill.
- ▶ Support your school in all activities. The fun in school is being involved.
- ▶ Develop good manners.
- ▶ Take pride in yourself and in being a "Gladiator."
- ▶ Be organized – use your GHS Planner.
- ▶ Be positive. Stay positive. Avoid negative people and situations.
- ▶ Listen/talk to your parents/guardian daily.
- ▶ Be a friend...respect all others.

WHAT NOT TO BRING TO SCHOOL

ALCOHOL/DRUGS

Gladstone High School promotes a drug and alcohol-free environment. Students will not sell, possess, use or be under the influence of any alcohol or illegal substance and/or possess paraphernalia while on school property or at school-related activities at any time. Students who are off campus during the school day who use, possess or distribute alcohol or drugs may be subject to disciplinary action. Violators will receive a minimum 5-day suspension from school with possible recommendation for expulsion and will be required to obtain an alcohol/drug evaluation including UAs. Students who violate the alcohol/drug free environment may lose their privilege to attend school-related activities. Law enforcement will also be notified. Distribution of alcohol/drugs on school property or within 1,000 feet of the school property and repeated offenses will result in suspension pending an expulsion hearing. Athletic/Activity participants will also be subject to penalties as outlined in the Athletic/Activity Code of Conduct.

PERSONAL COMMUNICATION DEVICES

A positive school culture is critical to student learning and student safety is always a priority. Therefore, the use of electronic devices and/or hand held technology during school hours will be limited. Students will be responsible and respectful at all times regarding the use of such items and when complying with school expectations. Staff members may confiscate any personal communication devices that are being used in violation of the school's expectations. Failure to comply with the request of a staff member will result in disciplinary action that may include suspension.

Classrooms and assemblies are always cell phone free zones. As the music starts, students should be making their way to a timely arrival to classes with all cell phones turned off and put away. Students are not permitted to use cell phones or check text messages anywhere in or out of the building during class time. Students may use their cell phones during breaks and at lunch as long as they are not annoying those around them.

Cell phones with camera or video capabilities are never to be used in the locker rooms or bathrooms. Any form of picture taking in these areas could result in suspension and/or expulsion.

For safety reasons and for communication purposes, Headset/iPods/anything plugged into the ear(s) are not to be worn in the halls, bathrooms or cafeteria at any time throughout the day. Headsets, ear buds, or Bluetooth devices are not considered fashion accessories and are not to be seen around the neck, attached to ears or visible at any time in the building during the school day. If seen, teachers will confiscate such items.

We encourage students to leave personal communication, iPods, headsets and other such items at home. If lost or stolen, the school district is not responsible for replacement of any personal items. In most cases, we will not investigate the loss of personal items.

In cases where students have been identified as benefitting from the use of headsets during class time, teachers have the discretion of working with these students to meet their needs while in the classroom.

Students who have more than three violations of the Personal Communication Devices Policy may lose their privilege of bringing such devices to school or will need to check the device in with the Campus Monitor at the beginning of the school day. Parent conferences will be required for ongoing issues.

Due to recent medical findings and label warnings, Laser Pens are a health and safety hazard to students and staff. Laser pens are not to be used at school or any school activity.

PROFANITY

Gladstone High School promotes self respect as well as respect for others. Students will not use profanity, obscene language, or obscene gestures while at school or school activities. Students who use profanity will be subject to disciplinary action and may be suspended. Any use of profanity toward a staff member will not be tolerated and will result in suspension.

PUBLIC DISPLAYS OF AFFECTION

Self-respect and respect for others does not include public displays of affection. Discretion and good taste are expected from everyone. Public display of affection will be limited to holding hands.

SKATEBOARDS/LONG BOARDS/SCOOTERS

Skooters/Skateboards/Long Boards may be brought on campus if they are used as a means of transportation to and from school. Storage of such items during the day is to be arranged with the campus monitor. At no time are students to be riding a skateboard, scooters or long board on any school property.

THEFT/VANDALISM

Students will not take, damage, or destroy the property of other students, staff members or the school. Violators will be punished according to the law, may be suspended from school, and will be responsible for restitution, repair and/or replacement costs.

TOBACCO

Gladstone High School is a tobacco-free campus at all times. Students, regardless of age, will not possess or use tobacco products on campus or at school activities. Students who are 18 years old may not smoke within sight of the school. School district property includes the Gladstone Center for Children and Families. Students smoking on private property without consent of property owner will be turned over to the school resource officer.

WEAPONS

Weapons of any kind are strictly forbidden on school grounds. This includes but is not limited to knives, guns, explosives, and irritants such as mace. Guns or other weapons are not allowed in cars while parked on school property. *Please be advised* bringing a weapon to school will result in expulsion. Toys or replicas of any weapons are not allowed at school, and possession will result in disciplinary action that may include expulsion.

SCHOOL ATTENDANCE

You cannot benefit from the education provided if you are not in school to learn.

All students between the ages of 7 and 18 who have not completed grade 12 are required to attend school unless otherwise exempted by law.

Attendance Information.....Parent Notification # 503-656-8404
Attendance is the number one predictor of school success!

Absence Notification Required:

In order to monitor attendance in a timely and effective manner and for safety purposes, we ask parents to call the attendance secretary when their student will not be at school. Parents must notify the attendance secretary the same day of their student's absence in order for the absence to be cleared. Attendance is posted each day on "Parent Assist." Parents are encouraged to check "Parent Assist" on a daily basis to monitor their student's attendance. If a parent fails to call the attendance office, a parent note must be submitted to the attendance office by 8:00 AM the day the student returns to school. If parents do not notify the attendance office that their student is not at school, the absence will be considered "unexcused."

It is the expectation that all attendance issues are cleared by the parent and/or student in an honest manner. Students who are untruthful about absences, make false or dishonest phone calls or falsify notes may be suspended.

Excused Absences:

Absences will be considered "excused" in accordance with ORS 339-065 and school district policy. Students may only be excused from school by a parent or legal guardian. Students may be excused on a limited basis from a pre-planned classroom activity or from selected portions of the established curriculum on the basis of a documented disability or for personal religious or ethnic considerations as long as the request complies with state requirements. Students must make arrangements with their teacher prior to being excused from a portion of the class. Extended injuries or medical reasons that eliminate participation in a class will be handled on an individual basis, in some cases (i.e. PE) the student may need to take an "Incomplete" for the trimester.

Pre-arranged Absences:

Students who know they will miss school for family planned activities must pre-arrange these absences with their teachers. Teachers are not required to give work in advance and all missed work will need to be completed by the deadline set by the teacher. The week of finals and the last week of school are critical. Leaving early on vacation does not qualify for taking final exams early. Students with extenuating circumstances for being absent during final exams must have administrator approval and a plan with each teacher as to completing the requirements of the class. Teachers may have students take an "Incomplete" and finish the exams over the summer. Failure to receive administrator approval or make arrangements with the teachers will result in a zero on the exam.

Any time a student misses class, it is the student's responsibility to meet with the teacher and determine a plan to make up the missed work.

Unexcused Absences:

In order for students to be eligible to participate in athletics or school activities, students must have all absences resolved. Unexcused absences or ongoing attendance issues may result in the student not being able to participate in school athletic contests or other school activities (plays, assemblies, dances, music performances, field trips, etc.). A student who is absent for an illness or has an unacceptable reason for missing class (hair appointment, overslept, slow restaurant service, car issues, shopping, etc.) will not be allowed to participate in school related activities or athletics on that day or evening. Ongoing attendance concerns may result in suspension pending a parent conference.

Missed Work due to Absences:

All classroom assignments are important for student learning and students will need to complete assignments that are missed when students are absent from school. However, missed class work due to unexcused absences may not receive credit. Student may only receive credit for missed work (amount of credit determined by the teacher) by attending a make-up session as assigned by the teacher. Make-up sessions are held before and after school, during academic support time and/or at Saturday School.

Not all assignments may be completed as homework. Students who miss class regularly also miss classroom instruction, in class participation, tests and projects that cannot be duplicated as homework or make-up work. Students with irregular attendance may not receive credit for the course if substantial instruction has been missed.

For excused absences longer than a day, parents may email teachers directly for homework assignments. Whenever a student is absent it is important for the student to meet with the teachers before or after school on the day the student returns to school. Students cannot interrupt class time for homework requests. Students who fail to meet with teachers or fail to attend make-up sessions will not receive credit on missed assignments.

Truancy /Non-Attendance:

Students with chronic or irregular attendance may be referred to appropriate law enforcement and social services agencies in accordance with State Compulsory Education Law. Parent(s) and student may be required to attend "Attendance Court" and parents may also be fined for non-compliance of school attendance. Failure to send a student to school is a class C violation of the law and is punishable by a court imposed fine, as provided by ORS 339.925. Students with irregular attendance may be considered for placement in an alternative setting as determined and approved by Gladstone School District. Gladstone School District has no obligation to pay for academic programs, emotional or health treatment and/or any treatment facilities that are not considered part of Gladstone School District.

10-Day Withdraw:

After ten (10) consecutive days of absence from school, the administration is required by law to notify parents that their student will be withdrawn from GHS. Prior to re-enrollment, parent/guardian must schedule a re-entry meeting with a school administrator and the student's counselor.

Leaving School Early:

Students who leave school at any time during the day for any reason other than lunch time are required to sign out at the attendance office. If a student leaves at lunch and is not returning to school due to an appointment, the student must sign out when he/she leaves for lunch. Students must have parent permission to sign out of school early. Parents may meet their student at the attendance window, call to arrange an early release or send a signed note. Failure to sign out will be considered an unexcused absence and may result in being assigned lunch detention and/or loss of privileges to participate in school related activities.

Arriving Late to Class:

All students who arrive late to class, regardless of the reason, must sign in at the attendance office. Students will not be admitted to class without a signed pass from the attendance secretary. When late to school, students must have a note from their parent in order for the tardy to be excused. Missing the bus, overslept, car problems, long line at drive through window are all considered unexcused tardies. For students who are consistently late, teachers will assign make-up time before or after school or will assign lunch detention. Ongoing issues for unexcused tardiness may result in a parent conference.

GHS STUDENT CODE OF CONDUCT

Students are responsible for conducting themselves in a manner that complies with all expectations, standards and policies of Gladstone High School and Gladstone School District. In order to maintain a positive culture and climate for all, students are expected to follow the directives given by staff. GHS also appreciates the rights of the students and has the responsibility to afford students certain rights as guaranteed under federal and state constitutions and statutes. The school

district has the authority and control over a student during the regular school day, at any school-related activity, regardless of time or location, while being transported on district-provided transportation, at bus stops, and for off campus behavior when that behavior causes a major disruption to the school or threatens students and/or staff.

Disciplinary action may include: student conference, parent conference, restitution, community service, loss of privileges, removal from athletic/activities participation, after school make-up time, assigned academic support, assigned Saturday School, lunch detention, in-school suspension, out of school suspension, expulsion and/or placement with a tutor or in an alternative setting. Students may also lose their privilege to park on school property. In cases where the law has been violated (alcohol, drugs, vandalism, theft, harassment, etc.) law enforcement agencies will be notified.

It is the goal of the administration to address all student behaviors and to work with students to make sure the behavior is corrected. For serious violations of the Student Code of Conduct in which the student will have restitution, suspensions, expulsion, and/or placement outside GHS, the parent will be notified.

Make-up time: Students may be assigned make-up time after or before school for unexcused absences, failure to comply with a staff directive, for disruptive behavior or for any violation of the Code of Conduct. Students may also be assigned lunch detention for being late to class, leaving class without permission, or classroom disruptions.

Academic Support and/or Saturday School may be assigned to help the student when failing a class or when a student falls behind with class work. These options are to address learning and to provide an opportunity for the student to receive extra help as needed. Once assigned, attendance is mandatory. Failure to attend will require a parent conference.

Suspension: The student may be assigned to in-school or out-of-school suspension. The school administration will exclude the student from regularly scheduled classes, related school activities, including extracurricular activities and District premises for a period of up to ten (10) school days. In such cases, a conference with the student, parent and administrator will take place.

Expulsion: GHS administration may recommend that a student be expelled from GHS for severe or repeated violations of the Student Code of Conduct. Expulsion will exclude the student from attending classes at GHS and participating in any school-related activity or events. If expelled, the student cannot be on school district property for the length of the expulsion. The procedure for expulsion follows in accordance with the rights of the student within due process and Administration Regulation and cannot exceed beyond one calendar year.

Discipline of Students With Disabilities: When a student being served by an individualized education program (IEP) engages in conduct which would warrant suspension of more than 10 days or expulsion for a non-disabled student, the student's parents will be notified immediately (within 24 hours) of the circumstances of the misbehavior and the time and location of the student's IEP team meeting addressing the infraction and its relationship to the disability.

The IEP team will determine whether the misconduct is a manifestation of the student's disability. Should the IEP team conclude the misconduct has no relationship to the student's disability, the student may be disciplined in the same manner as would other students.

If the IEP team concludes the conduct in question was caused by or had a direct and substantial relationship to the student's disability, the team may review and revise the student's IEP and determine whether a change in placement is needed.

A student may be removed from the current educational placement to an appropriate interim alternative educational setting for the same amount of time that a student without a disability would be subject to discipline but for not more than 45 calendar days in a school year for a drug or weapon

violation as provided in district procedures. Additionally, the district may request an expedited due process hearing to obtain a hearings officer's order to remove a student to an interim alternative educational setting for not more than 45 days if the student is exhibiting injurious behavior. For the purpose of this request, "injurious behavior" is defined as behavior that is substantially likely to result in injury to the student or to others.

GHS CODE OF CONDUCT

Gladstone High School Code of Conduct promotes respect for staff, students, and school property. Any violation on school premises, at a school activity or during school will result in disciplinary action.

Consequences related to violations of Gladstone High School Code of Conduct include but are not limited to:

<u>OFFENSE</u>	<u>OCCURRENCES</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
ABUSIVE EXPRESSION DIRECTED TOWARD STAFF	First	Suspension	Suspension
	Repeated	Expulsion	Expulsion

A student is not to use any abusive language or gesture directed toward or in reference to a member of the Gladstone High School staff. This applies to written language as well. Abusive language includes but is not limited to anything the staff considers to be obscene, demeaning, degrading, or intimidating.

ALCOHOL AND/OR DANGEROUS DRUGS*			
	First	Suspension	Expulsion
	Repeated	Expulsion	Expulsion

Using, possessing, selling, distributing, smelling of, or being under the influence of alcohol, drugs, other intoxicants, or any look-a-like substances; possessing any drug paraphernalia.

ARSON*			
	First	Suspension (Fire Marshal Notified)	Expulsion
	Repeated	Suspension (Fire Marshal Notified)	Expulsion

Using fire to destroy or attempt to destroy property.

ASSAULT*			
	First	Suspension	Expulsion
	Repeated	Suspension	Expulsion

Intentionally, knowingly, or recklessly causing physical injury to another.

ATTENDANCE CONCERNS			
	First	Make-up time	Parent Conference
	Repeated	Suspension	Withdraw

Irregular attendance will be reported to Attendance Court and/or parent may receive a fine as a Class C violation of the state Compulsory Education Law. All absences must be excused by a parent or will be considered unexcused.

AUTOMOBILE MISUSE

First	Informal Talk	Expulsion/ Loss of Driver's License
Repeated	Parent Involvement	Expulsion/ Loss of Driver's License

Not following rules and regulations concerning vehicles on school premises.

BUS MISCONDUCT

First	Informal Talk	Expulsion
Repeated	Loss of Privileges	Expulsion

Any behavior issues that results in bus driver concern.

CYBERBULLYING*

First	Parent Conference	Expulsion
Repeated	Suspension	Expulsion

Any form of harassment, intimidation or bullying through electronic means at school or use of off campus computers.

DEFIANCE OF AUTHORITY

First	Parent Conference	Suspension
Repeated	Suspension	Expulsion

Refusing to comply with the directives of a staff member. Argumentative, non-compliance and/or challenges.

DISORDERLY OR DISRUPTIVE CONDUCT

First	Informal Talk	Expulsion
Repeated	Parent Involvement	Expulsion

DISRUPTIVE APPEARANCE/STUDENT DRESS

First	Informal Talk	Suspension
Repeated	Parent Involvement	Expulsion

Dress and grooming are primary responsibilities of students and parents/guardians. However, students may be directed to change dress or grooming if it violates any of the GHS dress code.

EXCESSIVE ACCUMULATION OF DISCIPLINE INFRACTIONS

First	Parent Conference	Expulsion
Repeated	Suspension	Expulsion

Repeated failure to comply with school rules and expectations. Ongoing issues of disrespect, failure to comply with staff directives, disruptive and/or threatening behaviors.

EXTORTION*

First	Parent Involvement	Expulsion
Repeated	Suspension	Expulsion

Demanding money or something of value (e.g., lunches) from another person in return for protection from violence or threat of violence.

EXPLOSIVE DEVICES*

First	Expulsion	Expulsion
Repeated	Expulsion	Expulsion

The use or threat of use, possession (carrying or concealing), or sale of explosive material or look-a-like devices; violation shall result in a referral to an appropriate law enforcement agency.

FAILURE TO COMPLY WITH DISCIPLINARY ACTION

First	In-School Suspension	Suspension
Repeated	Suspension	Expulsion

Failure to complete disciplinary action as assigned.

FAILURE TO REPORT

First	Parent Conference	Suspension
Repeated	Suspension	Expulsion

Failure to report a crime, knowledge of a serious crime and failing to notify an administrator or the police. Knowledge of weapons at school, vandalism, or illegal behavior that could cause damage or threaten the safety of students and/or staff.

FIGHTING*

First	Suspension	Expulsion
Repeated	Suspension	Expulsion

All parties involved in a fight may receive disciplinary action regardless of who started the fight.

FIREARMS*

Any	Expulsion	Expulsion
-----	-----------	-----------

The possession of a firearm is defined in federal law as any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of explosive. This includes the frame or receiver of any such weapons, firearm muffler, or firearm silencer or any other destructive device such as any explosive, incendiary, poison gas, flare, gun, bomb, or other such devices. Violation shall result in a referral to an appropriate law enforcement agency.

FORGERY, LYING, OR ACADEMIC INTEGRITY VIOLATIONS*

First	Parent Involvement	Suspension
Repeated	Suspension	Expulsion

Writing or giving false or misleading information to school officials by forging parent's, guardian's or any other person's signature on any letter or other school document, cheating, plagiarizing, turning in another person's papers, computer programs, etc., as the student's own, and/or any other misrepresentation of the truth, or copying other student's work.

GAMBLING

First	Informal Talk	Expulsion
Repeated	Conference	Expulsion

Participating in games of chance for the purpose of exchanging money and other things of value.

GANGS/CULT ACTIVITY*

First	Informal Talk	Expulsion
Repeated	Parent Involvement	Expulsion

Oregon law prohibits the existence of any secret society in public school (ORS339.885).

HARASSMENT*

First	Conference	Suspension
Repeated	Parent Involvement	Expulsion

Verbal, nonverbal, or physical threats. Actions, displays or gestures that are used to embarrass, intimidate or degrade.

INSUBORDINATION

First	Conference	Suspension
Repeated	Suspension	Expulsion

Ignoring or dismissing the directives of a staff member. Rude or disrespectful behavior.

INTIMIDATION/MENACING/BULLYING

First	Informal Talk	Suspension
Repeated	Parent Involvement	Expulsion

By word or conduct, intentionally intimidating or threatening another person or attempting to place another person in fear (including "hazing" or "initiation").

KNIVES*

First	Parent Involvement	Expulsion
Repeated	Suspension	Expulsion

Students are not allowed knives, including pocket knives, on school property.

LEWD CONDUCT

First	Informal Talk	Expulsion
Repeated	Parent Involvement	Expulsion

Indecent exposure and/or the use of obscenity, profanity, whether oral, written, or gestures.

MEDICATION*

First	Parent Involvement	Suspension
Repeated	Suspension	Expulsion

Use, possession, distribution, sharing and/or selling of prescribed and/or over-the-counter medication is prohibited. Use of medication is allowed if the parent/guardian and student follow District policy procedures on administering medicines to students.

PHONES, ELECTRONIC DEVICES, PERSONAL COMMUNICATION ITEMS

First	Confiscation	Suspension
Repeated	Parent Involvement	Expulsion

Violation of school policy regarding cell phone/ipods, hand held communication devices.

RACIAL HARASSMENT

First	Parent Conference	Suspension
Repeated	Suspension	Expulsion

Any inappropriate comments, gestures and/or actions that are based on or related to race that in any way are perceived to be demeaning, offensive, degrading and/or threatening. This includes jokes, posters, cartoons or caricatures.

RECKLESSLY ENDANGERING*

First	Conference	Expulsion
Repeated	Parent Involvement	Expulsion

Reckless, unintentional conduct which creates substantial risk of physical injury to another person and/or self.

ROUGHHOUSING

First	Conference	Suspension
Repeated	Parent Involvement	Expulsion

Play fighting, wrestling, pushing, shoving, tripping or any behavior that causes the appearance of disruption or student injury.

SEXUAL HARASSMENT*

First	Parent Involvement	Expulsion
Repeated	Parent Involvement	Expulsion

Sexual harassment is prohibited conduct. It may be verbal, visual, written, or physical in nature and include unwelcome sexual advances, requests for sexual favors, and/or physical touching. More subtle forms of harassment such as unwelcome posters, cartoons, caricatures, and jokes of a sexual nature are also included.

TARDINESS

First	Lunch Detention	Teacher Conference
Repeated	Conference	Suspension

Arriving late to school and/or class.

TECHNOLOGY MISUSE

First	Mighty Limited	Expulsion
Repeated	Parent Involvement	Expulsion

Failure to comply with the District's Technology Use Agreement. Pornography or sites promoting school violence are strictly prohibited.

THEFT*

First	Parent Involvement	Expulsion
Repeated	Suspension	Expulsion

Taking, giving, or receiving property not belonging to you, knowingly possessing any stolen property or property reported lost or missing. Theft Talk referral at parent expense.

TOBACCO*

First	Cessation Program	Suspension
Repeated	Suspension	Expulsion

Use or possession of any tobacco products on or off campus during school hours or at any school event.

TRESPASSING*

First	Informal Talk	Expulsion
Repeated	Parent Involvement	Expulsion

Being present in unauthorized places or refusing to leave when asked to do so by district personnel and/or designated authority; entering or remaining unlawfully in school district building, or adjacent areas.

VANDALISM*

First	Conference	Expulsion
Repeated	Suspension	Expulsion

Intentionally damaging, defacing (including tagging/graffiti), or destroying property: Vandalism is the willful or malicious destruction or defacement of public or private property. The student and the parent or parents having legal custody of the student may be liable for the amount of the assessed damages not to exceed \$5,000 plus costs if legal action is required (ORS339.270).

WEAPONS ~ DANGEROUS AND DEADLY, OTHER THAN FIREARMS, KNIVES, AND EXPLOSIVES*

Any	Expulsion	Expulsion
-----	-----------	-----------

"Dangerous weapon" is defined in Oregon law as any weapon, device, instrument, material, any look-a-like device, or substance which under the circumstance in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious injury. "Deadly weapons" are defined as any instrument, article, or substance specifically designed for and presently capable of causing death or serious physical injury. Violation shall result in an appropriate law enforcement agency.

***Violation shall result in a referral to an appropriate law enforcement agency.**

DRUG/ALCOHOL ASSESSMENT

Any student who is involved with alcohol/drugs while at school or at a school activity may be required to have a professional assessment completed as part of the disciplinary action. Parents will be responsible for the cost of the assessment and any recommended treatment.

DUE PROCESS

A student's due process rights will be observed in all instances, including the right to appeal the discipline decision of staff and administration.

QUESTIONING BY LAW ENFORCEMENT

Should law enforcement officials find it necessary to question students during the school day or during periods of extracurricular activities, an administrator will be available when appropriate. Every reasonable attempt will be made to contact parent/guardian. Parents are advised in child abuse cases, Children and Family Services and/or law enforcement will be notified and district personnel may be prohibited from contacting parents.

SCHOOL RESOURCE OFFICER

The purpose of a School Resource Officer is to provide a safe and positive environment for all Gladstone High School students. The School Resource Officer is a Gladstone police officer who serves in all three buildings. Any student who violates the Gladstone High School Code of Conduct may be referred to the School Resource Officer.

SEARCHES/DRUG DOGS

Official search dogs may be used during the school day to search lockers, classrooms and other appropriate areas for illegal items. The student parking lot is considered part of school property and vehicles may be searched by drug dogs.

School officials may search the student and his/her personal property when there is reasonable suspicion to believe a student is concealing evidence of an illegal act or a violation of the Student Code of Conduct or district policy. Illegal items (*weapons, alcohol, and unlawful drugs, etc.*) or other possessions determined to be a threat to the safety or security of others may be seized by school officials. Referrals for items illegally found during a search may be referred to appropriate authorities.

District officials may also search when they have reasonable information that emergency/dangerous circumstances exist.

GENERAL SCHOOL INFORMATION

ADMINISTRATIVE TRADES

Students who have received approval for an administrative trade in order to attend Gladstone High School are required to sign a behavior contract. These students are expected to make academic progress, have acceptable attendance and no behavior issues. Students who violate the behavior contract may lose their administrative trade and will be referred back to their school of residency. Administrative trades will be reviewed on an individual basis.

ADMISSION TO GHS

A student seeking enrollment in the district for the first time must meet all academic, age, immunization, tuition, and other eligibility prerequisites for admission as set forth in state law, Board policy, and administrative regulations. Students and their parents should contact the office for admission requirements. The district shall deny regular school admission to a student who is expelled from another school district and who subsequently becomes a resident of the district or who applies for admission to the district as a non-resident student (GSB Policy JEC & JECA).

ASBESTOS

The district has complied with the Asbestos Hazard Emergency Response Act (AHERA) by having buildings inspected by accredited inspectors and the development of a management plan for the control of this substance.

ASSEMBLIES

Assemblies are planned for the good of all students. It is a time to have fun, experience something new, and to be with your fellow classmates. Students are required to attend all school assemblies. Students will be expected to be on their best behavior. Students who do not behave appropriately during an assembly will be subject to disciplinary action. Students do not have permission to leave school during an assembly. Hats are not to be worn during assemblies. Cell phones, backpacks, food, and drinks are not allowed in assemblies.

BACKPACKS/BOOK BAGS/LARGE TOTES

Backpacks, book bags and/or large totes that cannot fit under the student's desk in the classroom must be stored in the student's locker. Due to safety issues and crowded classrooms, backpacks cannot block aisle ways or be a deterrent to safely moving around the classroom. Backpacks are never to be stored in the hallways or in any entrance area such as outside the gyms. Backpacks are not allowed in assemblies. Students are not to have backpacks bigger than what can be stored in the lockers provided.

CHECK CASHING

Gladstone High will take checks to pay for Gladstone High School lunches, fees, and fines. We do not cash checks for students as this practice requires us to have too much cash on hand.

CLASS SYLLABUS

Teachers will provide a class syllabus for each course. The syllabus will contain course objectives, materials needed, overview of class assignments, grading and behavior expectations, policies for make-up work and cheating/copying, and required reading and/or textbook. Students are encouraged to review each class syllabus with their parents. Parents are encouraged to visit with teachers as questions occur.

CLOSED/OPEN CAMPUS: FRESHMEN AND SOPHOMORES HAVE CLOSED CAMPUS!

Juniors and seniors may leave campus during lunchtime only. Freshmen and sophomores are not permitted to leave campus at lunch unless accompanied by a parent. Juniors and/or seniors that leave campus with a freshman or sophomore may lose their privilege of open campus. No student is to be off campus during breaks or during class time unless he/she has written permission from a parent and he/she has checked out through the attendance office. Leaving campus and then phoning the school is not acceptable. Violating this policy will result in disciplinary action.

We recommend all students remain on campus throughout the day. However, juniors and seniors, leaving campus at lunchtime is at their own risk. When students go off campus during lunch and they are late back to class due to car trouble, traffic issues, slow restaurant service, etc., it will be counted as an unexcused absence or tardy. Students who receive a traffic citation during lunchtime may be placed on closed campus. We have high expectations for student behavior both on and off campus. Any student who violates the GHS Code of Conduct during lunchtime, on or off campus, will be subject to disciplinary actions.

CLUBS AND ORGANIZATIONS

Student clubs and performing groups such as band, choir, drama, ASB, NHS, dance and athletic teams may establish rules of conduct and consequences for misbehavior that are more strict than those for students in general. If a violation is also a violation of the GHS Code of Conduct, the consequences specified by the district shall apply in addition to any consequences specified by the organization. Student organization/clubs require at least one staff advisor.

COMPLAINT PROCESS

Students and/or parents with a complaint regarding GHS must notify an administrator so that the concern may be resolved. The Board advises the public that the proper channeling of complaints involving instruction, discipline or learning materials is as follows: 1.) Teacher; 2.) School administrator; 3.) Superintendent; 4.) School Board (GSB Policy KL).

Any complaints of "Sexual Harassment" shall be promptly investigated. Any concerns regarding any behavior involving possible "Sexual Harassment" must be immediately reported to an administrator, compliance officer or superintendent. (GSB Policy JBA/GBN)

COMPUTER/INTERNET GUIDELINES

Computers are to be used for educational purposes only. Internet access is available only to those students who have a signed parent approval letter on file. Computer use in the library will be monitored. Students are not to be in the computer classrooms without a teacher present.

COMPUTER USE AT GHS IS A PRIVILEGE

- * Misuse of computer privilege will result in loss of computer access.
- * No food or drinks are allowed in computer labs or the library.
- * Any debt acquired by using the Internet will be the responsibility of the student user.
- * Any student who causes damage to or vandalizes any computer or computer equipment will be responsible for the cost of replacement and/or repair.

Gladstone High School has "zero tolerance" for computer use that in any way involves violence or pornography. Internet privileges and computer access will be revoked for the remainder of the school year and/or student suspension or possible expulsion could result from any student who is

involved with any site relating to violence and/or pornography. Violations of law will be reported to law enforcement officials.

DAILY ANNOUNCEMENTS

Announcements are used for essential Gladstone High School related business only. Announcements will be read at the beginning at B block each day. Submissions for the daily announcements must have administrator approval and must be submitted to the office secretary prior to 8:00 AM to be included. Outside businesses are prohibited from advertising through the daily announcements. All student organizations and club announcements will only contain time and place of meetings. Any other pertinent student organization or club information will be posted on the "Student Organization/Club Information" board.

DAMAGE TO SCHOOL PROPERTY

A student who is found to have damaged district property will be held responsible for the reasonable cost of repairing or replacing that property.

The district will notify students and parents of all such charges. If the amount due is not paid within 10 calendar days of receipt of the district's notice, the amount will become a debt owed and the student's grade reports, diploma, and records may be withheld.

DANCES

The various clubs and organizations at Gladstone High School sponsor dances throughout the school year. The advisor of the sponsoring student organization is responsible for making all needed arrangements. Dances are intended for currently enrolled Gladstone High School students only. Current school ID will be required for entrance to all dances. For specific dances, a guest pass may be approved. To obtain a guest pass, students must see the campus monitor. A guest pass may be approved given the following criteria: student must complete the guest pass including current attending high school approval signature; all guests must be enrolled in a high school program or have completed an equivalent accredited program; guest must be under 21 years of age; and all guests must attend the dance with a GHS student. When guests are permitted, GHS students may bring one guest only. All guests must show picture ID at the door. Middle school students are not allowed to attend high school dances. All dances have a "No Return" policy – students leaving at any time during a dance will not be allowed to return to the dance. Dances are over at 11:00 P.M.

Students who are removed from a dance for misbehavior may lose their privilege to attend all school-sponsored dances for the remainder of the school year. Students are expected to behave respectfully and responsibly – no moshing or dirty dancing and no violations of the Student Code of Conduct.

Homecoming – Past GHS graduates may attend with guest pass approval

Winter Formal – Guest pass approval

Prom – Guest pass approval. Guest interviews may be required.

DISTRIBUTION OF MATERIALS

Written materials, handbills, photographs, pictures, petitions, films, tapes, or other visual or auditory materials may not be sold, circulated, or distributed on district property by a student or a non-student without the approval of the administration.

Materials not under the editorial control of the district must be submitted to an administrator for review and approval before being distributed to students. Materials shall be reviewed based on legitimate educational concerns. Such concerns include whether the material is defamatory; age appropriate to the grade level and/or maturity of the reading audience; poorly written; inadequately researched; biased or prejudiced; not factual; or not free of racial, ethnic, religious, or sexual bias. Materials include advertising that is in conflict with public school laws, rules, and/or Board policy, deemed inappropriate for students, or may be reasonably perceived by the public to bear the sanction for approval of the district.

DISCRIMINATION ON THE BASIS OF SEX COMPLAINTS

A student and/or parent with a complaint regarding possible discrimination of a student on the basis of sex should contact their building principal.

DRESS CODE

Dress and grooming shall be of a nature that sets a positive, professional school-wide tone of respect, courtesy, personal pride, and the customs of society. Any attire that is profane, suggestive, or vulgar or that advocates the use of alcohol, tobacco, or drugs is in conflict with programs and curriculum, thus is inappropriate wear for school and school activities. Not all styles and summer wear are appropriate for school and/or work.

For safety and identification purposes, hoods are not to be worn up in the building at any time. Sunglasses are not to be worn in the building.

Hats or head coverings of any kind are not to be worn in the building during school hours. Students are to remove their hats as soon as they enter the building and all hats are to be stored in the student's locker.

Bandanas of any color are not to be worn or displayed at any time during the school day or at school activities.

Students must be wearing shoes while on school property.

The school district prohibits student dress or grooming practices which:

- Present a hazard to the health or safety of the students or to others in the school.
- Materially interferes with schoolwork, creates disorder, or disrupts the educational program.
- Prevents the student from achieving his/her educational objectives.
- Is provocative or suggestive in nature (implied or obvious).

The following are NOT considered acceptable dress for school

- Exposed underclothing (thongs, boxers, bras, etc.).
- Halter tops, strapless/backless tops, or spaghetti straps.
- Shirts or blouses that reveal bare midriff or excessive cleavage.
- Shorts, skirts and dresses must be finger tip length.
- Boys without shirts or shirts with mesh net.
- Clothing made from spandex or Lycra (bicycle short).
- Any clothing with references to alcohol, tobacco, and/or drugs.
- Any clothing with obscene language or symbols.
- Any clothing promoting satanic symbols or gang-related symbols.
- Any clothing demeaning any ethnic group or gender.
- Any clothing that promotes violence (guns, daggers/knives, dismembered body parts, blood stains, etc.)
- Any clothing with sexual references (Hooters and Playboy merchandise, etc.).
- Any chains, spike bracelets/necklaces that could be considered a safety hazard.
- All gang-related dress, implied or obvious, is prohibited (bandanas, colors, symbols, etc.).

These are general guidelines, and the administration reserves the right to make interpretive decisions on the appropriateness of dress and grooming as it relates to the learning climate and process.

DRIVER'S LICENSE FORM/SUSPENSION OF DRIVING PRIVILEGES

Oregon Revised Statute states the Department of Transportation shall not issue driving privileges to a person under 18 years of age who has not either graduated from high school or received a GED, unless the person is currently making satisfactory progress toward a high school diploma.

Administrator or designee signature is required on form. Excessive absences may result in suspension of driving privileges.

Students who fail to maintain regular enrollment in school may have either their driving privileges suspended or the right to apply for driving privileges suspended. The superintendent or designee may, under ORS 339.257, notify the Oregon Department of Transportation (ODOT) of the withdrawal of a student who is at least 15 years of age and under 18 years of age. Upon notice by the district that a student has withdrawn from school, ODOT shall notify the student that driving privileges will be suspended on the 30th day following the date of notice unless the student presents documentation that complies with ORS 807.06. A student shall be considered to have withdrawn from school if the student has:

1. More than 10 consecutive days of unexcused absence; or
2. Fifteen school days total of unexcused absences during a single trimester.

The student has a right to appeal the superintendent/designee's or Board's decision through district suspension/expulsion due process procedures.

FIELD TRIPS

Field trips may be scheduled for educational, cultural, or other extracurricular purposes. While participating at a field trip, students are considered to be "in school." Therefore, students are subject to the Gladstone High School Code of Conduct. Students who are not making academic progress or who are failing may be ineligible to travel for school-related activities.

FOOD AND EATING AREA

Students can either pay cash or use their meal account to purchase breakfast and/or lunch at GHS. Students are given a PIN number at registration in order to access their meal account. Students must deposit money into their meal account in order to charge food. Student meal accounts may not be overdrawn.

Students may not take food out of the cafeteria unless they are going to a meeting with an advisor. GHS is a "Green School" and we emphasize recycle, reuse and conserve. Students are expected to use the appropriate containers when disposing of garbage and drink containers. Also, students are expected to clean up after themselves.

GANGS – SECRET SOCIETIES

The Gladstone School District feels that the presence of gangs and gang activities can cause a substantial disruption of or material interferences with school and school activities. Groups or individuals who, in the judgment of school administrators are detrimental to positive school atmosphere, health, and welfare of students, faculty, administration, and guests will not be tolerated within the School District. Neither will groups or individuals be tolerated that promote attitudes and ideals contrary to democratic principles and practices (including harassment and violence, discrimination against other groups or segments of society, etc.). By this policy, the Board acts to prohibit existence of gangs and gang activities as follows:

No student on or about school property or at any school activity

1. Shall wear, possess, use, distribute, display, or sell any clothing, jewelry, emblem, badge, symbol*, tattoo, sign, or other things which are evidence of membership or affiliation in any gang;
2. Shall possess or display materials, devices, identifying markings, or paraphernalia which are patently racially, religiously, or sexually offensive including those associated with clubs, sects, or groups avowing or practicing discrimination against persons...on the basis of age, disability, marital status, national origin, race, religion, color, or sex.
3. Shall commit any act or omission, or use any speech, either verbal or nonverbal (gestures, handshakes, etc.) showing membership or affiliation in any gang;
4. Shall use any speech or commit any act or omission in furtherance of the interests of any gang or gang activity, including, but not limited to:

- a. Soliciting others for membership in any gangs;
- b. Requesting any person to pay protection or otherwise intimidating or threatening any person;
- c. Committing any other illegal act or other violation of school district policies;
- d. Inciting other students to act with physical violence upon any other person.

**Some examples of inappropriate symbolism are swastikas, KKKs, and skulls and crossbones.*

The Gladstone High School administration reserves the right to make changes in the dress code during the course of the school year when safety issues arise.

GHS GROUNDED

Students who have a 65% or below in any class, have irregular attendance and/or have not completed make-up time as assigned will be considered "GHS Grounded." Students who are considered "GHS Grounded" will not be allowed to participate in activities, athletics (per athletic policy), field trips, dances, assemblies, etc. As soon as the student is cleared by the assistant principal, all activity participation will resume. Privileges are earned and academics are our first priority.

HARASSMENT POLICY

The Gladstone School District is committed to a positive and productive working and learning environment. Because it adversely affects morale and interferes with employee and student ability to work and learn, harassment of any kind will not be tolerated by the District. Harassment of employees and students, whether committed by a co-worker, supervisor, subordinate, contractor, volunteer, or student, is considered by the District to be just cause for disciplinary action. Procedures for filing a complaint are available in the main office and counseling center.

Harassment includes but is not limited to the following types: sexual, racial, religious, national origin, age, parental or marital status, and disability. Other types of harassment may include but not be limited to jokes, stories, pictures, or objects that are offensive, tend to alarm, annoy, abuse, or demean an individual and/or group (*refer to Board policy*). All forms of harassment will be addressed by teachers and administration. Students who harass other students may be assigned to an Alternative Learning environment.

HOMELESS STUDENTS

The district provides full and equal opportunity to students in homeless situations as required by law, including immediate enrollment. School records, medical records, proof of residence, or other documents will not be required as a condition for admission. A student is permitted to remain in his/her school of origin for the duration of his/her homelessness or until the end of any academic year in which he/she moves to permanent housing.

INSTRUCTIONAL MATERIAL COMPLAINTS

Complaints by students or parents about instructional materials should be directed to the teacher or building principal. Should the student or parent, following initial efforts at informal resolution of the complaint, desire to file a formal complaint, the appropriate forms and procedure guidelines may be requested from the school office. The building principal will be available to assist in the completion of such forms as requested.

LATE ARRIVAL/EARLY RELEASE

Students will not qualify for late arrival or early release without completing all state requirements regarding testing. Students with early release or late arrival must provide their own transportation. Students with unscheduled periods may not loiter in the halls or elsewhere on campus. Students with late arrival or early release should be on campus only for scheduled classes.

LIBRARY

The Gladstone High School Library is open before and after school and during lunch. Access to e-mail, chat rooms, games, music CDs, or downloading of programs is not permitted in the library. Students with a signed Internet Access Approval form will have access to computers and other media tools. Because of computers, books, and carpet, no food or drink is allowed in the library. All

library fines and fees must be cleared prior to participation in extracurricular activities and/or graduation ceremonies.

LOCKERS

Lockers are assigned to provide convenient storage for books, school materials, and students' personal property. Students will be given a locker number and combination during student registration. Any locker change must be done through the office. The student assigned to the locker has full responsibility for the locker and must keep the locker in working conditions at all times. Writing on lockers is prohibited. The student also has full responsibility for the security of the locker and for making sure it is locked and the combination is not available to others. Valuables should **NEVER** be stored in lockers. The school accepts no responsibility for the contents of student lockers. Lockers remain under the jurisdiction of the district even when assigned to individual students. The district reserves the right to inspect all lockers, and searches of lockers may be conducted at any time there is reasonable cause to do so, whether or not the student is present. Damages done to a locker and excessive cleaning (e.g. removal of stickers and pen marking) will be charged to the person who was assigned the locker. Non-school related locker tags are prohibited. No stickers, writing, duct tape, or scotch tape are allowed on lockers at any time.

LOST AND FOUND

The Lost and Found is located in the main office. Unclaimed clothing and other personal items will be discarded or given to charity if not claimed at the end of each trimester. Lost or suspected theft of personal or district property should be reported to the school office.

NON-STUDENT LOITERING

To help protect students and property, please notify school officials immediately if any persons who are not Gladstone High School staff or student body are inside the building or on school property. Non-Gladstone High School students are not allowed on campus. Citations will be issued for trespassing. GHS students who have been suspended may not be on campus during the time of the suspension.

OFF CAMPUS BEHAVIOR

Please be aware that students who leave campus at lunch are expected to behave appropriately when in the community. We have high expectations for our students and expect them to represent Gladstone High School in a positive manner. Using profanity, littering, exhibiting lewd conduct, and reckless driving reflect, unfortunately, on all teenagers and is certainly not representative of the majority of our students. We appreciate parent support in continuing to teach students respect for themselves, and each other, their community and their school. When student behavior, on or off campus, has a negative impact on the school, the student may receive discipline consequences at school. We also have a responsibility to protect students and their teachers from behaviors that threaten their safety and the integrity of the learning process and environment. Students who are involved in a crime outside school that involves weapons, drugs, assault, rape or other such serious offenses may be referred to an alternative setting or suspended pending investigation.

OFF LIMITS:

During school hours, students are not to loiter or hang out in the neighborhoods surrounding the high school. Complaints by our neighbors regarding GHS students littering, smoking, being disruptive in any way will result in disciplinary action and will be reported to law enforcement. We expect our students to be good neighbors at all times.

PARKING ON CAMPUS

Student parking is located in front of the school. Students are expected to park as the lines indicate. Students who park against the parking pattern, in an unsafe manner, or in non-parking areas such as loading zones, visitor spaces and fire lanes may be subject to towing and/or school citation by the School Resource Officer and/or Campus Monitor. Vehicles parked on district property are under the jurisdiction of the district. Any vehicle parked on Gladstone High School or other school

district-owned property is subject to search by school officials and law enforcement personnel working with them. Students must obtain a parking permit in order to park on school district property. The district assumes no liability for accidents, loss, or damage to vehicles or bicycles.

PHOTO I.D. CARDS

Student photo I.D. cards are required for students to present to staff, when necessary, and carried at both home and away school activities. I.D. cards are provided at no cost. A \$5.00 processing charge will be assessed to any student who loses his/her student body card and requests a duplicate.

PLEDGE OF ALLEGIANCE

All students will be given the opportunity to participate in the *"Pledge of Allegiance"* each Tuesday. Students may refrain from participation but must stand and maintain a respectful silence during this time. Disrespectful behavior will result in disciplinary action.

POSTERS

Signs and posters may be put up only with approval from an administrator. Signs and posters are to be placed on bulletin boards only. Scotch tape is never to be used. Only school-related posters may be displayed. Signs and posters not related to school will not be allowed.

PROGRAM EXEMPTIONS

Students may be excused from a state required program or learning activity for reasons of religion, disability, or other reasons deemed appropriate by the district.

RECYCLE, REUSE, CONSERVE

GHS uses an extensive recycling program to manage waste. Paper, film, food waste, plastic cups and utensils, cans, and bottles can all be recycled. Students are expected to use the recycling system whenever they are on school grounds to responsibly manage waste.

Students are expected to make an effort to conserve water and energy. Computers and/or computer monitors should be shut off when not in use and lights should be turned off. Students are expected to be responsible with water usage by being responsible with the amount of water they take from faucets, fountains, and showers.

RESIDENCY

Students attending Gladstone High School must live within the school district boundaries. Students are considered a resident of this district if they

1. Live with parents or guardian in this district and are school age; OR
2. Live with an adult who is assuming the duties of a parent. In this case, the student must be living with a **legal guardian**. Such guardianship must be arranged by an attorney, by the court, or by a state agency. Guardianship paperwork must be provided to the district before the student is enrolled.

All students living temporarily in the school district for the primary purpose of attending Gladstone schools are not considered legal residents of this district and will be required to enroll in their resident district.

Students who become nonresidents during their high school years must request an inter-district transfer annually to complete high school in Gladstone. The transfer must be requested by the parent or legal guardian through the resident school district. Continued enrollment is not assured, but will be based on policy JECB. As per Gladstone School Board Policy JECB – Resident Student Transfer and Admission of Non-Resident Students, placements will be based upon the availability of space, resources, personnel, appropriate programs, and educational and behavioral records. If approved, students will be placed on a one-year contract based on attendance, behavior, and progression toward graduation. Additional inquiries should be made through the Gladstone School District Office.

SOCIAL NETWORK SITES/BLOGS/PERSONAL CHAT ROOM (Facebook, etc.)

Students are not to access these sites from any school computer or while on school property. Any posting of information that is considered threatening, harassing or bullying may be subject to discipline consequences. Athletic/Activity members who post information regarding alcohol, drug or tobacco use will be subject to discipline actions under the athletic/activities standards of conduct. Any illegal activity posted on facebook.com or other such sites may be subject to GHS discipline consequences and/or reported to authorities. Any information or comments posted by students regarding a staff member may be subject to discipline actions. Personal computer use engaged in outside school hours that has a disruptive effect on the school environment, such as defamatory, harassing comments or threatening comments, may be grounds for student discipline.

STUDENT FEES

\$25.00	*Student Body Card (allows entrance to all school games)
\$20.00	Parking permit
\$48.00	Yearbook
\$5.00	Replacement ASB Card
\$5.00	*GHS Replacement Planner
\$3.10	Lunch
\$1.80	Breakfast

Course fees are listed in the Curriculum Guide

- * *All participants in athletics or activities must have a GHS Activity Card.*
- * *All students will be required to maintain a GHS Planner.* These planners will be used for hall passes, to report attendance, for homework assignments, and many other uses. Get organized; be prepared!

Student fees/fines should be paid prior to the first day of school. Students who have fees/fines from the previous year must clear all fees prior to school starting (*damaged or non-returned uniforms or equipment, textbooks not returned, library books, lost P.E. lock/locker damage*). **Students who have outstanding fees and fines will not be allowed to participate in activities, athletics, or graduation ceremony, nor will they be allowed to buy Prom or Winter Formal tickets until their debt is cleared.**

STUDENT INSURANCE

The district makes available to students and parents a low-cost student accident insurance program. Parents are responsible for paying the premiums (*if coverage is desired*) and for submitting claims to the insurance company. The district shall not be responsible for costs of treating injuries or assume liability for any other costs associated with the injury. Insurance verification is required for participation in all activities and athletic programs.

TELEPHONE MESSAGES

The office will accept and deliver only emergency phone messages from the student's parent or guardian. Non-emergency phone messages will be held in the office for the student to pick up during passing time, at lunch, or after school. Parents are asked not to call their student on the student's cell phone during class time.

TEXTBOOKS/SCHOOL MATERIALS

Students are responsible for the care and upkeep of books and other school equipment that are issued or checked out. The student will be required to pay for lost or damaged books and/or school equipment. It is the responsibility of the student to clear all non-returned book issues. If no record indicates the student has returned the book to the teacher or library, the student will be responsible for paying for the book. Please take care of all school materials.

TRANSPORTATION

Any student failing to abide by the district code of conduct while riding on school transportation may be denied transportation services and/or be subject to disciplinary action. Bus drivers may suspend students from riding the bus. Parents/guardians will be contacted regarding bus-related issues prior to any suspension from bus transportation.

VISITORS

Parents are encouraged to visit Gladstone High School. However, to ensure the safety and welfare of students, all non-staff members or non-district employees must check in at the main office and receive a pass to be on campus. To minimize the interruptions to learning and to address safety issues, student guests are not allowed during the school day. Non-Gladstone High School students should not be on campus during the school day.

WEIGHT ROOM

Students may not use the gym or weight room unless a qualified adult supervisor is present. Safety is always a priority.

WITHDRAWING FROM SCHOOL

In the event a student moves or transfers to another school, the parent and student must complete the withdrawal process. Parents must sign the withdrawal form and provide the name of the new school. Parents need to contact the guidance center or administration regarding withdrawing a student from GHS. All school district property must be returned as part of the withdrawal process. Student report cards, records, or diplomas may be withheld for non-payment of fees and fines.

HEALTH SERVICES

A nurse is present only a few hours each week.

ACCIDENTS

All accidents or injuries must be reported immediately to a teacher, coach, or supervisor, even if medical treatment is not required at the time. Student and supervising adult will complete an accident report to be turned into building principal.

COMMUNICABLE DISEASES:

The district will provide reasonable protection for students against the risk of exposure to communicable disease. Parents of a student with a communicable disease (*school restrictable disease*) are asked to telephone the school so other students who have been exposed to the disease may be alerted. A student with a school restrictable disease such as chicken pox, diphtheria, measles, meningitis, mumps, lice infestation or nits, whooping cough, plague, rubella, scabies, staph infections, tuberculosis, and/or meningococcal disease is not allowed to attend school. The school administrator may, when he/she has reasonable cause to believe the student has a school restrictable disease, exclude that student from attendance until a physician, public health nurse, or school nurse certifies that the student is not infectious to others. (GSB Policy JHCC)

STUDENTS – HIV, AIDS

The district shall adhere strictly in policies and procedures to the Oregon Revised Statutes and Oregon Administrative Rules as they relate to a student infected with HIV or AIDS (GSB Policy JHCCB).

HEALTH ROOM

A student who goes to the Health Room must sign in with the attendance or counseling secretary and must sign out with an appropriate adult when leaving the Health Room.

INFECTIOUS DISEASE INSTRUCTION

According to Oregon Law, an age-appropriate plan of instruction regarding diseases including AIDS, HIV, and Hepatitis B has been included as an integral part of the district's health curriculum.

Any parent may request his/her student be excused from that portion of the instructional program by contacting the building principal.

EMERGENCY MEDICAL TREATMENT

A student who becomes ill or is injured at school must notify his/her teacher or staff member as soon as possible. In the case of a serious illness or injury, the school staff shall attempt to notify parents according to the information provided on emergency forms and submitted by the parent to the school.

Parents will need to update their contact numbers as often as necessary to stay current. School staff may administer first aid. The school will contact emergency medical personnel when appropriate and when a parent cannot be reached.

IMMUNIZATION

A student must be fully immunized against certain diseases or must present a certificate or statement that for medical or religious reasons the student should not be immunized. Any student not in compliance with Oregon statutes and rules related to immunization may be excluded from school until such time as he/she has met immunization requirements. Proof of immunization may be personal records from a licensed physician or public health clinic. (GSB Policy JHCB)

MEDICINE AT SCHOOL

Sharing and/or borrowing of medication with another student is strictly prohibited. It is the parent's responsibility to ensure that the school is informed in writing of any medicine concerns regarding his/her student.

A student who must take prescriptions or over-the-counter medication during the school day must bring to the main office the medicine and a written request to administer medication signed by his/her parent. The request must include for prescription medicine the physician's written instruction, name of medication, dosage, time intervals, and method of administration. The medicine must be in the original container and clearly show the student's name, physician's name, and instructions. Over-the-counter medication must be accompanied by parent's written instructions and kept in its original container.

SPECIAL HEALTH PROBLEMS

It is the responsibility of the parent and student to notify the counselor and main office regarding special health problems (i.e. diabetes, severe asthma, anaphylaxis reactions, hemophilia, etc.) Notification requires the protocol form completed by the student's physician and returned to our school nurse.

EMERGENCY SITUATIONS

Staff and students will participate in practice drills to be prepared for the various situations listed below. It is extremely important that all students follow the directions of staff members during these drills and that all drills are taken seriously. Students who fail to cooperate may be putting others in danger, and will receive discipline consequences.

Warning signals may vary from fire alarm, intercom, or bells. Students will be given instructions from staff as to how to respond to this situation which may include a lockdown procedure prior to exiting the building. Given the circumstances of the scenario, staff and students will be evacuated as quickly and safely as possible to a pre-arranged safe location.

BOMB THREATS

Staff and students will be evacuated from the building to a pre-arranged safe location until the building is determined cleared by law enforcement agencies.

EARTHQUAKE DRILLS

Students will follow the instructions of their teacher. In most cases, students will duck, cover, and hold.

FIRE ALARM

Local fire regulations and district policy requires a monthly fire drill. **STUDENTS SHOULD NEVER ASSUME A FIRE ALARM IS MERELY A DRILL.** When the fire alarm sounds, students should vacate the building by the nearest fire exit and assemble 100 feet beyond the nearest structure. Students should remain outside the building until the all-clear signal is given or until they receive further instruction from the staff.

SCHOOL SAFETY

All students have the right and expectation to feel safe at school. Therefore, school safety is a priority at Gladstone High School. Any threat made against the school, students, and/or staff will be taken seriously and will result in severe consequences for the student(s) initiating or participating in such acts. Gladstone High School promotes **ZERO TOLERANCE** for any violence, and students who violate this policy will be removed from school as determined by the school administration. Verbal and physical harassment is a form of violence and will not be tolerated. Any student who intimidates and/or harasses another student(s) may be suspended or assigned to an Alternative Learning environment. Gladstone High School promotes a respectful environment in which all students will feel connected and safe.

SCHOOL THREATS

Any student(s) who initiates and/or participates in threatening the school and/or pulling a false alarm will be suspended from school until completion of the investigation process, with possible expulsion as determined by the administration. As part of the process, students may be required to have a psychological evaluation completed prior to returning to school. These are serious offenses, and law enforcement agencies will be involved in the disciplinary action taken.

ACADEMIC PROCEDURES

GHS DIPLOMA

A Gladstone High School diploma is awarded to GHS students who have successfully completed all GHS graduation requirements including senior projects and the new State requirements regarding reading, writing and math assessments.

Graduation Requirements

English	4 credits	Social Studies	3 credits	Reading Test
Math	3 credits	Practical Arts	1 credit	Writing Test
Science	3 credits	Fine Arts	1 credit	Math Test
PE	1 credit	Health	1 credit	
Technology	1 credit	Personal Finance/ Careers	.50 credit	
Electives	9.50 credits	Senior Project	Sufficient or proficient	

EXTENDED APPLICATION REQUIREMENTS (Senior Project)

Completion of an approved Senior Project is a requirement for a GHS diploma. Senior projects must be completed prior to receiving a diploma. Students who fail to meet the deadline will not be allowed to participate in the graduation ceremony.

Requirements include: 1) Develop an Education Plan and Profile 2) Completion of Career-Related Learning Standards (CRLS) in the areas of personal management, teamwork, communication, problem-solving, employment foundations and career development 3) Complete a Career-Related Learning Experience by participating in a job shadow or Career Fair 4) Demonstrate an Extended Application (project). Projects may be school, community, work or services based and must be approved by the student's senior advisor or administrator. Students must have a minimum of 20 hours in the project and a score of sufficient on their presentation 5) Students must do a presentation of their senior project.

GRADUATION (Commencement) CEREMONY

All students who have successfully completed graduation requirements, have completed the year in good standing, and are eligible to receive a high school diploma have the opportunity to participate in the graduation ceremony held in the spring. Students who have not successfully completed all graduation requirements are not eligible to participate in graduation exercises or senior assembly.

Students may not participate in the graduation ceremony or senior assembly if any of the following apply:

- * Any student with pending criminal charges at the time of graduation may not be eligible to participate.
- * All seniors must have cleared all Gladstone High School debts to be eligible to participate in the graduation ceremony.
- * Any student who violates the Code of Conduct requiring suspension prior to graduation may not be eligible to participate.
- * Any student who misrepresents credit received or fails to obtain prior approval regarding non-Gladstone High School credit may not be eligible to participate.
- * Any student who has an alcohol/drug issue prior to graduation may not be eligible to participate.
- * Seniors must be enrolled in a minimum of 4 classes each trimester (*see below for exception).
- * Student is considered to have excessive absences.

GRADING SYSTEM

- A = Superior indicates mastery of subject and work of such character as to merit special recognition (4 GPA pts)
- B = Above Average indicates good quality work (3 GPA pts)
- C = Average indicates average work which meets minimum course requirements/standards (2 GPA pts)
- D = Below Average indicates below average work which meets only the minimum expectations of the course (1 GPA pts)
- F = Failing indicates failing work which does not meet minimum course requirements/standards (0 GPA pts/No credit awarded)
- P = Passing indicates satisfactory work in a planned, nongraded experience (Not a GPA grade/Credit awarded)
- NP = No Pass indicates unsatisfactory work in a planned, nongraded experience (Not a GPA grade/No credit awarded)
- W = Withdrawn (Not a GPA grade/No credit awarded)
- I=I Incomplete (no credit awarded)
- NG = No Grade indicates a non-graded, non-credit experience (Not a GPA grade/No credit awarded)

Note: Credit is granted for grades/marks A, B, C, D, and P.

Credit is not granted for grades/marks F, NP, I, NG and W. An incomplete (I) will be assigned when circumstances beyond the student's or instructor's control prevent the student from completing the course work on time and when there is a definite goal to finish the course. The course work shall be finished in a timely fashion, usually not more than two weeks beyond the end of the grading period unless previously arranged with instructor and guidance department.

It is good practice for students to discuss academic progress with instructors during the course of the grading period.

PASS/NO PASS

Forms are available in the Counseling Office. Pass/No Pass is not an option for an Honor Diploma candidate. All Pass/No Pass must be approved by the teacher and counselor.

ADVANCED COURSES

Students may not drop an advanced course without the approval of the teacher and administrator. If a student drops an advanced course an "F" or "WF" may be reflected on the student's transcript.

GRADE POINT AVERAGE (GPA)

The high school grade point average is determined on grades earned grades nine through twelve. Only letter grades A - F are included in determining the GPA. Beginning with the class of 2013, AP classes and Adv. Sr. English are weighted on a 5.0 scale. See Curriculum Handbook for details.

CLASS RANKING

Students are ranked numerically according to grade point average at the end of each grading period. All courses with a letter grade A - F are counted. Total class enrollment is included in computing class rank.

HONOR ROLL

The honor roll is determined at the end of the 2nd trimester each year. To be eligible, students must have a GPA of 3.50 or above, have no incomplete grades, and be enrolled in at least four courses offering grades which can be included in the GPA. The students will be honored at the Scholastic Dessert.

ACADEMIC HONORS

Valedictory and salutatory honors are awarded to the seniors who are participating in a Honors Diploma program and have the highest and second highest academic standings respectively in their high school careers, based on cumulative GPA through the second trimester of their senior year. Senior Honor Student designation will be awarded to the top ten percent of the students in the graduation class based strictly on cumulative GPA through eleven trimesters.

ACADEMIC HONESTY

Every school has a responsibility to promote honesty and integrity on the part of all students. At Gladstone High School students are expected to rely on their own efforts to achieve and to accept the consequences for their own choices as they complete their work.

Teachers take care to promote ethical behavior on the part of all students and will *not* tolerate cheating. It is the responsibility of each student to avoid the act or the appearance of an act of dishonesty, whether it be as the supplier or recipient of unethically obtained materials or information. Academic dishonesty includes, but is not limited to, the following items:

1. Glancing during a test or quiz
2. Unsanctioned team work on an assignment
3. Habitual absenteeism on tests and assignments
4. Failure to cite sources adequately on assignments
5. Copying a major paper in a research project
6. Changing answers, using cheat notes or stealing a paper or test
7. Receiving excessive outside assistance on an assignment
8. Plagiarism

It is the school's expectations that students will not plagiarize. That is, they will not copy another writer's work (either published or unpublished) without giving proper credit to the original writer. *Students may be denied credit on a test or paper or for the entire course.*

SCHEDULE CHANGES

All students are expected to remain in their chosen schedule for the entire trimester, unless a required change of schedule is necessary. Student schedule changes will not be made for a change of heart, to be with friends, etc.

Schedule changes may occur within the first **three days** after the start of a new trimester. An administrator must approve requests for schedule changes after this time. Courses will not be moved to accommodate athletic/activity schedules.

A student may withdraw from a class without a grade penalty within the three-day limit. Beyond that time, a student will receive an F (failure) unless an appeal due to extenuating circumstances is approved by an administrator.

CONFERENCES

Parent/teacher conferences are scheduled each trimester. Parents and students are encouraged to attend conferences. Dates are listed on the school calendar.

In addition to scheduled conferences, parents may e-mail teachers directly to arrange a time for an appointment before or after school or during the instructor's planning period, or he/she may request that the instructor call the parent to arrange a mutually convenient time.

SPECIAL PROGRAMS/SERVICES

The school provides special services for students with disabilities. A student or parent with questions about these services should contact the student's counselor or assistant principal.

Students in the talented and gifted program are selected by performance on standardized tests and by a selection process involving instructors, parents, students, and administrators. These students are guided to appropriate courses and to activities which make use of their unique academic talents. Students and parents should contact the student's counselor if they have any questions.

PRIVATE PLACEMENT FOR STUDENTS

Gladstone School District #115 has no obligation to pay for academic programs, emotional or health treatment programs, and/or any treatment facilities that are NOT considered part of Gladstone School District #115. Parents may determine a need for private placement of their student; however, Gladstone School District #115 is not responsible for payment of such placement without prior approval from the superintendent of the school district and a determination that the student's needs cannot be met within the Gladstone School District #115. Parents should contact the building principal at least ten days prior to determining the need for a private placement in order to provide adequate time for the building principal to evaluate and address the concerns, placement, and options for educational opportunities.

Placement for a Special Education student will be discussed and approved at his/her annual Individual Education Plan (IEP) meeting. The IEP team will determine placement for students receiving specifically designed instruction.

ALTERNATIVE LEARNING OPPORTUNITIES

A limited number of students for varying individual reasons need programs offered outside of the regular high school program. Referrals are based on individual needs and only made to School Board approved programs. All outside placements must have prior approval of an administrator.

GUIDANCE AND COUNSELING SERVICES

The guidance program includes information and assistance with educational planning, career/occupational planning, assessment, and post high school planning issues. Scholarship information is available to all students.

EDUCATIONAL RECORDS

Educational records are those records related to a student and maintained by the district. A student's educational records are confidential and protected from unauthorized inspection or use. All access and release of educational records with or without parent and eligible student notice and consent will comply with all state and federal laws. Permanent records shall include full legal name of student, birth date and birthplace, educational agency or institution, name of parent/guardian, date of entry, name of previous school attended, course of student and marks received, CIM/CAM data/progress, credits earned, attendance, date of withdrawal, social security number, psychological test information, anecdotal records, records of conversation, discipline records, IEP and related

paperwork. Memory aids and personal working notes of individual staff members are considered personal property and are not to be interpreted as part of the student's educational records, provided they are in the sole possession of the maker.

Parents, legal guardians, or students who have attained age 18 have legal rights to the following:

- * Inspect and review the content of student education records and obtain a copy at the cost of photocopy.
- * Request a correction if the records are inaccurate, misleading, or otherwise in violation of the student's privacy or other rights.
- * Request a hearing to challenge a refusal to the request to amend the contents of the student education records.
- * An orderly process in the 'maintenance and transfer of records'. *Note: Student education records, including a copy of the permanent record, shall be forwarded to other public or private schools, state institution, private agency, or youth care center upon notice of student enrollment.*
- * Assurance that a student's education records are confidential and protected from unauthorized inspection or use.
- * Assurance that access and release of education records with and without parent and eligible student notice and consent will comply with all state and federal laws. *Note: By law, both parents, whether married, separated, or divorced, have access to the records of a student who is under 18 unless the district is provided evidence that there is a court order, state statute, or legally binding document relating to such matters as divorce, separation, or custody that specifically revokes these rights.*
- * Deny (*in writing*) permission for the Gladstone School District #115 to release Directory Information from the student's education record. Categories of information, procedures, and form are available at the school or district office.
- * Deny the provision of the student's social security number.
- * Parents must request, in writing, for their student's name and address not to be released to military recruiters.

Any questions about student education records may be directed to the Guidance Department or Administration.

PLANNING FOR THE FUTURE

“The future belongs to those who prepare for it.”

~Ralph Waldo Emerson

Many post high school opportunities are available to students who prepare for and think about the future. Students hold the key to their future, and decisions they make in high school will have an impact on that future. College planning starts now.

Your Gladstone High School Curriculum Handbook is an excellent source of information. As you plan for the future, please take time to review the information in the Gladstone Curriculum Handbook. The Counseling Center has scholarship, SAT/ACT applications, and college and career information. Any questions, please make an appointment with a counselor.

ATHLETICS AND ACTIVITIES

ATHLETIC AND ACTIVITIES HANDBOOK:

Academics, developing positive character and attendance are priorities at Gladstone High School. Participation in GHS Athletic and Activity programs is a privilege and therefore, any student representing GHS must meet the academic, attendance and behavior expectations as outlined in the Athletic and Activities Handbook. Athletics include any school-sponsored sports team including dance team and cheerleading. Activities include all school-sponsored clubs, National Honor Society, ASB and class officers, Link Crew, band, choir and drama performances. In order to participate in athletics and activities, students and parents must sign and agree to support all standards as stated in the Athletic and Activities Handbook.

Any student wishing to participate in Gladstone High School activity or athletic programs must maintain a 2.0 GPA and have no Fs or NPs. Participants in activities and athletics at Gladstone High School must meet and maintain a high standard of character at all times. Participants must meet all Gladstone School District and Oregon School Activities Association (OSAA) standards. The OSAA can deny eligibility to any student who does not meet its requirements for participation including academic standing, residency, enrollment criteria, and transfer between districts.

Attendance is a priority. In order to be eligible to participate in games, contests, and practices and to travel, all attendance issues must be cleared and excused. Prior to participating, all students must sign the Gladstone High School risk form in order to participate in athletics or activities. Student must sign the consent form acknowledging they have read and understand the Athletic and Activities Handbook.

FALL SPORTS:

Head Coach

- Football Mr. Jon Wolf
- Cross Country (boys and girls) Ms. Jamie Breese
- Volleyball Ms. Emily Smith
- Soccer (boys) Mr. Tyler Lewis
- Soccer (girls) Mr. Steve Thomas
- Dance Mrs. Denise Harris

WINTER SPORTS:

Head Coach

- Basketball (boys) Mr. Karl Schmidtman
- Basketball (girls) Ms. Molly Wilson
- Wrestling Mr. Jon Wolf
- Swimming (boys and girls) Mrs. Jackie Holstrom

- Dance Mrs. Denise Harris

SPRING SPORTS:

Head Coach

- Track (boys) Mr. Greg Hess
- Track (girls) Mrs. Joan Kintz
- Baseball Mr. Casey Webster
- Softball Mr. Bruce Mortier
- Golf (boys) Mr. Izaak Thoman
- Golf (girls)

ACTIVITIES/CLUBS:

A wide variety of activities and organizations are available to all eligible Gladstone High School students. Participants must meet all Gladstone School District and Oregon School Activities Association (OSAA) standards.

Gladstone High School takes pride in the conduct of our students, and participation can be denied for unacceptable conduct. Please refer to the Athletic and Activities Handbook. Interested parties, please contact the advisor.

CLUB	ADVISOR	CLUB	ADVISOR
Art Club	TBA	GSA	Mr. Alan Burnce
ASB	Mr. Dave Prom	Key Club	Mrs. Lynnda Prom
Band	Mr. David Kays	Link Crew	Mrs. Jill Merolla/ Mr. Dave Prom
Big Brother Big Sister	Ms. Patti Alexander	Nat. Honor Society	Mr. Brad Kuntz
Choir	Ms. Amanda Lefebvre	Robotics	Mr. James Ward
Drama	Ms. Jessica Voodre	Ultimate Frisbee	Mr. Jeremy Clark
Green School	Mr. Brad Kuntz	Yearbook	Mr. Steve Carrigg

GHS STUDENT GOVERNMENT:

The Gladstone High School Student Council is the student governing body responsible for conducting the formal business of the Associated Student Body. Any student enrolled at Gladstone High School who has met the eligibility requirements may run for office. Elections are held in April. Any student leader may be removed from office for failing to complete the duties of the office and/or for misconduct or behavior that discredits the office or students of Gladstone High School.

2011-2012 ASB OFFICERS

- President – Joey Yeaman
- Vice President – Brandon Pentheny
- Secretary/Treasurer – Jordyn Renard
- Activities Coordinator – Alyssa Albrich
- Assembly Coordinator – Annelise Early
- Technology Coordinator – Daniel Wallace
- Publicity Director – Rylee Jones, Madi Cronin

GLADSTONE HIGH TRADITION

School Colors - Orange and Black

School Mascot and Nickname - Gladiators

ANNUAL OCCASIONS

Homecoming (10/10-10/13)

Spirit Week (1/30-2/3)

Doernbecher Week (3/12-3/16)

Junior-Senior Prom (4/21)

School Plays

Winter and Spring Concerts

Scholastic Dessert

Senior Farewell Assembly/Memorial Walk

GLADIATOR FIGHT SONG

"Oh here come the Gladiators ready to fight!

We'll win once again like we do every other night.

And we'll all give our zest, help us cheer for the best.

For the Glads are the mightiest, in all the west!"

G-L-A-D-S-T-O-N-E

(repeat from the beginning)